

REGULAR CITY COUNCIL MEETING

FEBRUARY 11, 1985

PRESENT

Grant S. Nielson	Mayor
Don Dafoe	Council Member
Neil Dutson	Council Member
Gayle Bunker	Council Member
Ruth Hansen	Council Member
Craig Greathouse	Council MEMBER

ABSENT

None

OTHERS PRESENT

Jim Allan	City Manager
Warren Peterson	City Attorney
Dorothy Jeffery	City Recorder
John Quick	City Engineer
Neil Forster	Public Works Director
Alan Riding	Asst. Public Works Director
Doyle Bender	City Treasurer
Stan Koyle	IPP
Martin Ludwig	City Resident
Dave Houston	Contractor
Jim Fletcher	KNAK Radio Station

Mayor Grant Nielson called the meeting to order at 7:00 p.m. and stated that notice of the meeting time, place and agenda were posted at the principal office of the governing body, located at 76 North 200 West, and was provided to the Millard County Chronicle Progress, the Millard County Gazette, the local radio station, KNAK, and to each member of the City Council by personal delivery two days prior to the meeting.

MINUTES

The minutes of a regular City Council meeting held August 6, 1984, were presented for the Council's consideration and approval. Following a brief discussion of the minutes, Council Member Ruth Hansen MOVED to approve the minutes as presented. The motion was SECONDED by Council Member Neil Dutson. The motion passed unanimously.

The minutes of a regular City Council meeting held August 20, 1984, were presented for the Council's consideration and approval. Following a brief discussion of the minutes, Council Member Craig Greathouse MOVED to approve the minutes as corrected. The motion was SECONDED by Council Member Ruth Hansen. The motion passed unanimously.

The minutes of a regular City Council meeting held August 27, 1984, were presented for the Council's consideration and approval. Following a brief discussion of the minutes, Council Member Craig Greathouse MOVED to approve the minutes as corrected. The motion was SECONDED by Council Member Don Dafoe. Mayor Nielson called for a vote on the motion. The motion passed unanimously.

The minutes of a public hearing held September 24, 1984, were presented for the Council's consideration and approval. The Council reviewed the minutes briefly, after which Council Member Gayle Bunker MOVED to approve them as presented. The motion was SECONDED by Council Member Don Dafoe. The motion passed unanimously.

ACCOUNTS PAYABLE

A copy of the Accounts Payable to be presented for the Council's approval had been distributed to the City Council members two days prior to the meeting. Following a general discussion of the accounts payable, Council Member Neil Dutson MOVED the accounts payable be approved for payment excluding Mountain States Office Products bill for \$168.40 for a computer printer table which had been returned. The Utah Power & Light bills on the Regional Park in the amounts of \$357.00, \$952.22, and \$104.32, were also to be excluded, with instructions to Parks Director Laura Burnham to review the billings from Utah Power & Light. The accounts payable should include payment to the animal control officer Dennis Westwood for his January 1985 bill in the amount of \$625.38. The motion was SECONDED by Council Member Gayle Bunker. Mayor Nielson then asked if there were any further comments or questions regarding the accounts payable. There being none, he called for a vote on the motion. The motion carried unanimously.

COUNCIL MEMBER NEIL DUTSON: UPDATE ON STATUS OF BUILDING INSPECTOR POSITION

Council Member Neil Dutson explained to the Council that Mayor Nielson had spoken to Millard County Commissioner Michael Styler regarding the board that was to review the building inspector's applications and requested Delta City be allowed more than one representative on the board. The Millard County Commission has agreed with this request, Mr. Dutson said. He said there were approximately 30 applications received for the position of City/County Building Inspector and a meeting was held Monday, February 11 with County Commissioners Abe Johnson and Warren Jensen, Fillmore City Mayor Doris Rasmussen, Delta City Manager Jim Allan, and Delta City Council Member Neil Dutson at which all of the applications were reviewed by the Board. Nine applicants were selected to be given a general knowledge test of the building trade. These tests have been scheduled for Monday, February 18. After the tests have been completed, the board will then interview each of the applicants.

Council Member Craig Greathouse asked how many of the nine applicants were local residents, to which Council Member Dutson replied that six of the applicants lived in the West Millard area, one lived in the East Millard area, and two were from out of Millard County. The two applicants from out of the Millard County area are both certified building inspectors, he said.

There has been some discussion of Delta City hiring Millard County's building inspector on an hourly basis for the inspections within Delta City. A figure of \$16.25 per hour was the amount Millard County would charge Delta City if the City's decision is to contract with Millard County. This amount was based on the figure of \$34,600 per year, which was the amount the County budgeted for their building inspection department last year. If the City uses the building inspector one-half of the time that the inspector spends on the job, it would cost Delta City \$17,000, which is a savings to the City of \$17,500.

Mr. Dutson said there has also been some discussion of the possibility of the City hiring a part-time inspector to assist the County's inspector to cover the weekends, holidays, sick time and vacation time. He said this part-time inspector would be on call at all times whenever the County inspector was unavailable. Mr. Dutson reported that Jim Edwards is presently working for Delta City as a part-time inspector and is doing a very good job. He said Mr. Edwards has stated he would be available to continue on a part-time basis if the City Council so desires.

Council Member Dutson announced that the plan of the board is to have an inspector hired by the first of March and that he would give a report of the board action at the next regular City Council meeting.

COUNCIL MEMBER GAYLE BUNKER: REPORT ON THE BOARD OF APPEALS FOR BUILDING CODE VIOLATIONS

Council Member Gayle Bunker informed the Council that since people were out of town that are involved in the proposed meeting of the Building Code Board of Appeals, there has not been a meeting held as of this date. He said he expects this meeting to be scheduled some time within the next two weeks, after which he would give the Council a report of the meeting.

CITY ENGINEER JOHN QUICK: PAYMENT REQUEST FOR RON JOHNSON CONSTRUCTION COMPANY FOR PHASE I OF THE STORM DRAINAGE IMPROVEMENT PROJECT

City Engineer John Quick explained to the Council payment request number 2 from Ron Johnson Construction Company for work completed to date on Phase I of the storm drainage improvement project. Council Member Don Dafoe asked Mr. Quick if he had inspected the concrete the Ron Johnson Construction Company had poured. Mr. Quick stated he had not done any inspection of the concrete, but he had assumed public works director Neil Forster was making the inspections on the concrete as it was being poured. Mr. Quick further stated the concrete will be inspected again prior to the final approval of the job.

Mr. Quick then told the Council that Ron Johnson Construction Company has been issued a stop work order as of February 1, 1985, due to weather conditions. Mr. Johnson has installed all of the pipe and materials that he is under contract to install as of this date, but the work will cease on surface and trench restoration until weather conditions improve, at which time a notice to proceed again will be issued.

Mr. Quick presented a copy of the above mentioned payment request number 2 from Ron Johnson Construction Company for Council's review and consideration for payment. Following a brief discussion of the payment request, Council Member Don Dafoe MOVED to approve payment to Ron Johnson Construction Company in the amount of \$66,145.95. The motion was SECONDED by Council Member Gayle Bunker. Mayor Nielson then asked if there were any further questions or comments regarding the motion. There being none, he called for a vote on the motion. The motion passed unanimously.

PUBLIC WORKS DIRECTOR NEIL FORSTER: CAPITAL EQUIPMENT REQUEST FOR REMAINDER OF BUDGET FOR CAPITAL ITEMS FOR WATER, SEWER, STREET AND AIRPORT

Public Works Director Neil Forster presented a copy of the following document to each of the Council members and reviewed each of the items in detail with the Council.

1. Heavy duty $\frac{1}{2}$ -ton long wheel base styleside pickup truck, 1985 model.
2. One-ton cab and chassis, approximately 137-inch wheel base, 1985 model.
3. Flexible sewer drum cleaning machine.
4. Vibratory roller
5. Eight foot salt and sand spreader
6. Ten foot salt and sand spreader
7. Truck-mounted chemical sprayer

Public Works Director Neil Forster then requested approval from the Council to go to bid for all of the above mentioned items. Council Member Don Dafoe MOVED to authorize Public Works Director Neil Forster to advertise these items for bid. The motion was SECONDED by Council Member Craig Greathouse. Mayor Nielson asked if there were any further discussion or questions regarding the motion. There being none, he called for a vote on the motion. The motion passed unanimously.

PUBLIC WORKS DIRECTOR NEIL FORSTER: SET A 6-INCH METER FEE FOR PARKSIDE CONDOMINIUM -- CONSIDER EASEMENT FOR SEWER LINE -- POSTPONEMENT OF PAYMENT FOR WATER CONNECTION TO OCCUPANCY

Public Works Director Neil Forster explained to the Council that the proposed Parkside Condominiums are located just north of the White Sage Apartment complex. Mr. Forster further reported to the Council that the developer of the project had requested he meet with the Council and ask for Council's consideration on the cost of a 6-inch meter connection. Mr. Forster then referred to Delta City Resolution No. 84-110, which specifies that a connection having a meter diameter of 6 inches or larger shall be negotiated with Delta City based on the proposed quantity of use, type of use, number of units to be served by the connection and other relevant factors.

Council Member Gayle Bunker asked Mr. Forster what the cost of a 4-inch meter was. Mr. Forster stated that a 4-inch meter cost \$1,050 for the meter apparatus.

Council Member Don Dafoe questioned the need for a 6-inch meter for the above-mentioned project. Mr. Forster explained the 6-inch meter was required for fire protection and for the number of units in the proposed project. He further stated there are 36 units proposed in this project.

Mr. Forster explained that the connection fee is in two parts: First, installation of the meter; and second, retirement of the water bond. These in addition to a water dedication fee. Mr. Phil Cave, developer of the project, has stated his plan is to acquire water rights and transfer the required amount of water rights to Delta City for the project.

City Engineer John Quick told the Council he had informed Mr. Cave of the amount of water rights required for the project.

Public Works Director Neil Forster stated if the developer elected to pay the water dedication, it appears it would be at one-half acre foot per unit, or \$500 per unit, for water acquisition based on the \$1,000 per acre foot cost of water.

City Attorney Warren Peterson asked whether this amount was only for indoor use. Mr. Forster said the indication he has received was that the developers would meet with John Quick and Attorney Peterson to determine the amount of water dedication that would be required for the project. Mr. Forster stated the cost of a 6-inch meter to the City is \$7,000. This includes an emergency by-pass, the vault needed for the meter to be placed in, and other necessary materials. The 6-inch connections in the past, which are located at Rancho Mobile Homes, Del Park, and one IPP paid for in the temporary apartment complex, were all assessed at \$10,000 each.

Mr. Forster then requested the Council establish the fee to be charged for the 6-inch meter at the Parkside Condominium project and reminded the Council this was required by Resolution No. 84-110.

Council Member Neil Dutson questioned the use of the revenue generated by the fees. Mr. Forster explained the fees were used for water dedication, connection fees, and capital improvement fees, which are used for the water improvement project bond retirement. Mr. Forster then stated that if the Council felt the fees are unjust, the Council should review the present resolution and possibly amend it. However, as the present resolution reads, he is required to charge the fees as they are written.

Council Member Neil Dutson commented that in the past the Council has required a fee of \$10,000 for a 6-inch meter. The cost of the meter to the City is \$7,000 to supply the developer with the necessary materials. He then asked what the additional \$3,000 was used for.

City Attorney Warren Peterson explained the additional \$3,000 was part of the connection fee, which is used for capital facility fees, which is to develop the supply capacity of the system and for bond retirement or a sinking fund to replace major components of the system. He further explained the purpose of the capital improvement fee is to pay for the increase in the system necessitated by the additional connection, thus

requiring the new units to pay their share and not assess the residents that have been on the old system. All residents will be charged the same amount of user's fees once they are on the system.

Dave Houston, contractor for the Parkside Condominium project, requested postponement of payment for water connections until the time of occupancy.

Council Member Don Dafoe MOVED the Council assess the Parkside Condominium project the actual 6-inch meter acquisition cost of approximately \$7,000. This amount will be deferred until installation of the meter. Their capital improvement fee of \$192 per unit, plus the water dedication and sewer connection fee, will be paid at the time the building permit is purchased. Public Works Director Neil Forster asked the Council if the instructions to him were that if Mr. Dafoe's motion is approved, he could sell the Parkside Condominium a building permit by collecting the capital improvement fees, require the sewer connection fee, and require the project to make the necessary water dedication and obtain a building permit for the four units, with a 6-inch water connection fee of \$7,000 to be deferred until such time as the actual installation of the meter. Council Member Don Dafoe told Mr. Forster that was the intent of his motion. The motion was then SECONDED by Council Member Gayle Bunker. Mayor Nielson asked if there were any further comments or discussion regarding the motion. There being none, the motion passed unanimously.

Public Works Director Neil Forster then explained to the Council the Parkside Condominium project was in need of Council approval for obtaining an easement for a sewer line to be installed on private property owned by Mitch Myers instead of installing the sewer line at the fronting street. The reason for this is that the sewer line on the fronting street is not deep enough to service the project at the depth they prefer. Mr. Forster then explained to the Council this type of request -- to install a utility line across private property -- has not been acceptable to the City for several years because of the maintenance problems this type of an easement creates.

Council Member Don Dafoe recommended the developers meet with Mr. Mitch Myers regarding the easement. No Council action was taken on the request for an easement at this time.

CITY MANAGER JIM ALLAN: REVIEW AND APPROVAL OF THE MILLARD COUNTY
INDUSTRIAL DEVELOPMENT BUDGET SUPPORT

The following document was delivered to the Council members prior to the meeting:

PROPOSED BUDGET FOR MILLARD COUNTY
INDUSTRIAL DEVELOPMENT AS PRESENTED TO
DELTA CITY, SEPTEMBER, 1984

		City Share
Advertising - Brochures & magazines	\$5,000.00	\$1,500.00
Office expenses and administrative costs	8,600.00	2,580.00
Travel - Seminars and "Red "Carpet" for prospective industries to come to the county	<u>6,400.00</u>	<u>1,920.00</u>
TOTAL	\$20,000.00	\$6,000.00

City Manager Jim Allan reminded the Council that at the last regular City Council meeting, the Council had discussed the request that the City contribute to the Millard County Industrial Development Association budget. It was the opinion of the Council that a budget should be prepared by the Association and presented to the Council for review. Mr. Allan then reviewed the above document with the Council, after which Council Member Don Dafoe mentioned the fact that the budget, as presented by the Millard County Industrial Development, totalled \$20,000.00, and his understanding was that Millard County had donated \$15,000.00.

Mr. Allan then stated that the Council had requested that the Chamber identify the proposed expenditures of the \$6,000.00 the Association was requesting from the City, and those expenditures are identified in the budget the association prepared for the Council.

Council Member Neil Dutson stated he was under the impression that the Council had agreed to the \$6,000.00 participation and that Attorney Peterson has been instructed to write an agreement between the City and the association and the procedure was to be by reimbursement for receipts up to the amount of \$6,000.00. Attorney Peterson told the Council he needed further decisions made prior to preparation of the agreement. For example, if the Association brings in an invoice for \$1,000.00, how much of the \$1,000.00 should the City pay.

Council Member Ruth Hansen suggested the City pay a certain percentage of each invoice up to the agreed total annual amount of \$6,000. Following further discussion of the issue, Council Member Neil Dutson MOVED that the City pay 30% of each invoice presented by the association up to the total annual amount agreed on of \$6,000.00. He further moved that the agreement be written by Attorney Peterson and that Mayor Nielson be authorized to sign the agreement for the calendar year of 1985. The motion was then SECONDED

by Council Member Craig Greathouse. Mayor Nielson asked if there were any further comments or questions regarding the motion. There being none, he called for a vote on the motion, and the motion passed unanimously.

COUNCIL MEMBER GAYLE BUNKER: ENFORCING THE LITTERING FINE TO THE GARBAGE DUMP

Council Member Gayle Bunker told the Council he had received several complaints regarding people losing a lot of the garbage along the street to the dump. Following a general discussion of the issue, it was the opinion of the Council that City Administrator Jim Allan be instructed to ask the police department to patrol the area and issue citations to those persons violating the littering ordinance.

CITY ATTORNEY WARREN PETERSON: CONSIDERATION FOR ADOPTION OF ORDINANCE NO. 85-91 AMENDING THE DELTA CITY SUBDIVISION ORDINANCE

City Attorney Warren Peterson reviewed with the Council a copy of the proposed Ordinance No. 85-91, entitled:

AN ORDINANCE AMENDING THE DELTA CITY SUBDIVISION
ORDINANCE AND STANDARDS TO PROVIDE FOR ENACTMENT OF
SUBDIVISION APPROVAL PROCEDURES FOR CERTAIN SUBDIVISIONS
LOCATED WITHIN THE DELTA TOWNSITE, PLAT A, AS AMENDED
AND MEET OTHER DESIGNATED CRITERIA ENACTED BY THIS
ORDINANCE.

Attorney Peterson explained to the Council that the proposed ordinance would amend the present subdivision ordinance as discussed in a public hearing held earlier. He said there was a change suggested on page 3, paragraph C-2, which states that the lot shall be contiguous and shall make up less than a full frontage of a block. Council Member Gayle Bunker had suggested in the hearing that the language should be changed to read "the subdivided lot shall make up less than the full frontage of a block." This would allow a subdivision of non-contiguous lots. Attorney Peterson suggested it should state that subdivided lots should be within the same block.

Following further discussion of the ordinance, Council Member Craig Greathouse MOVED that the Council adopt Ordinance No. 85-91, including the aforementioned changes. The motion was SECONDED by Council Member Don Dafoe. Mayor Nielson then called for a roll call vote. The voting was as follows:

Council Member Don Dafoe	Yes
Council Member Craig Greathouse	Yes
Council Member Ruth Hansen	Yes
Council Member Neil Dutson	Yes
Council Member Gayle Bunker	Yes

The motion passed unanimously. Mayor Nielson then signed the ordinance and it was attested by Delta City Recorder Dorothy Jeffery.

CITY MANAGER JIM ALLAN: APPROVAL OF BIDS FOR DELTA CITY'S GENERAL INSURANCE

City Manager Jim Allan explained to the Council that a bidder's list had been used in the notice to bid for Delta City's general insurance. To date, only one bid has been received by the City. Mr. Allan then proposed the Council extend the time to accept bids until the 4th of March. He said the reason for this proposal is that some of the other insurance companies in Delta had stated there was not sufficient time given to prepare a proper bid, and as a result they had not submitted a bid for the insurance.

Following a brief discussion of the issue, Council Member Neil Dutson MOVED the Council extend the closing of the bid on Delta City's general insurance to the 4th of March and request an extension of coverage from the City's present insurance contracts for the additional two weeks. There was some discussion on extending the present coverage or to request a binder from another insurance company. Mayor Nielson asked Council Member Dutson if he wanted to change his motion to request coverage from another insurance company for free instead of extending the present coverage. Council Member Dutson stated he did not wish to change his motion. Instead he withdrew the motion, after which Council Member Craig Greathouse MOVED to return the insurance bid the City had received unopened and check on a company that will provide free insurance coverage for a period of three weeks. If that cannot be accomplished, then request an extension on our present insurance contracts. Mayor Nielson called for a second to the motion. The motion died for lack of a second.

Council Member Neil Dutson then MOVED to return the bids and extend the closing date on the bids to March 4, thus allowing additional time for other insurance companies to prepare and submit a bid and to request an extension of coverage on the present insurance contract to March 4. Mayor Nielson then called for a second to the motion. The motion was SECONDED by Council Member Don Dafoe. The motion passed, with Council Member Craig Greathouse voting no.

CITY MANAGER JIM ALLAN: AGREEMENT NO. CH-20 BETWEEN IPA AND DELTA CITY PROVIDING FOR REPAIRS AND WARRANTY ON DELTA CITY'S REGIONAL PARK

City Manager Jim Allan explained to the Council that items H and I on the agenda are related. He noted that Agreement No. CH-20 between Intermountain Power Project and Delta City Repairs and Warranty -- Delta Regional Park and Resolution No. 85-118 approving the agreement on the White Sage Regional Park and accepting dedication of the White Sage Regional Park have been discussed many times by the Council. Each of the aforementioned documents were delivered to the Council two days prior to the meeting, thus allowing sufficient time for the Council to review. Following a brief discussion of the issue, Council Member Don Dafoe MOVED to adopt Resolution No. 85-118 entitled:

A RESOLUTION APPROVING AGREEMENT NO. CH20 BETWEEN INTERMOUNTAIN POWER AGENCY AND DELTA CITY RELATING TO REPAIRS AND WARRANTIES ON THE WHITE SAGE REGIONAL PARK AND ACCEPTING DEDICATION TO DELTA CITY OF SAID PARK.

Council Member Craig Greathouse then SECONDED the motion. Mayor Nielson asked if there were any further comments or questions regarding the motion. There being none, he called for a roll call vote on the motion. Voting was as follows:

Council Member Don Dafoe	Yes
Council Member Craig Greathouse	Yes
Council Member Neil Dutson	Yes
Council Member Ruth Hansen	No
Council Member Gayle Bunker	Yes

The motion carried. The resolution was then signed by Mayor Grant Nielson and attested by City Recorder Dorothy Jeffery.

ATTORNEY WARREN PETERSON: RESOLUTION CONFIRMING ANNEXATION OF RANCHO MOBILE HOME PARK

Attorney Warren Peterson explained that the proposed resolution declares that Rancho Mobile Home Park annexation has been completed and that the annexation petitioners and their successors have complied with all of the annexation requirements that were set out in the annexation ordinance and the agreement that went with the ordinance. Attorney Peterson called the Council members' attention to the fact that the resolution confirms that all annexation requirements have been met. However, in the water rights dedication, there has been 125.40 acre feet dedicated by the owner of Rancho Mobile Home Park to Delta City. However, the 125.40 acre feet is based on a memorandum decision from the State Engineer's office which is interlocutory in nature, meaning that the State Engineer can revise the approved quantity of water at some later date. If the decision is revived, the number of acre feet that have been dedicated to the City may be reduced. Mr. Peterson said that this is not likely to occur; however, it is at least conceivable. He said the City has no agreement in place providing for such a contingency, nor has the City negotiated with the owner of Rancho Mobile Home Park to cover this type of situation should it occur. The water was transferred out of the Clark B. Cox well, where the right was quantified with a duty of 4 acre feet per acre. When the transfer occurred, the figure was reduced to 3.4 acre feet to compensate for the lack of return flow to compensate for the fact that part of the water right would be taken into the Delta City total containment sewer lagoons. There is a small possibility that there could be an adjustment, although it is not likely to occur.

Attorney Peterson again reviewed the language of the proposed resolution which states that all requirements for annexation have been met by Rancho Mobile Home Park and then stated that if the Council does not feel comfortable with the resolution as written, they should then instruct him to rewrite the resolution.

Following a brief discussion of the issue, Council Member Gayle Bunker MOVED that the Council adopt Resolution No. 85-19 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DELTA, UTAH, DECLARING THAT THE CRITERIA FOR ANNEXATION OF THE PROPERTY ANNEXED UNDER ORDINANCE NO. 81-24, COMMONLY REFERRED TO AS THE "REX DAY ANNEXATION", HAVE BEEN COMPLETED AND THAT ALL CONDITIONS TO ANNEXATION HAVE BEEN DEEMED FULFILLED.

The motion was SECONDED by Council Member Neil Dutson. Mayor Nielson then asked if there were any further questions or comments regarding the resolution. There being none, he called for a roll call vote. The voting was as follows:

Council Member Neil Dutson	Yes
Council Member Gayle Bunker	Yes
Council Member Ruth Hansen	Yes
Council Member Don Dafoe	Yes
Council Member Craig Greathouse	Yes

Following the voting on the motion, Mayor Nielson signed the resolution and it was attested by City Recorder Dorothy Jeffery.

CITY ATTORNEY WARREN PETERSON: DESIGNATION OF SCHOOL ZONE SPEED RESTRICTION NEAR DELTA SOUTH ELEMENTARY SCHOOL

City Attorney Warren Peterson informed the Council that it had been brought to his attention that there is a potentially dangerous situation with speeding traffic in the vicinity of the Delta South Elementary School. He further stated there has not been a school zone designated at the Delta South Elementary by ordinance and recommended that the Council authorize the City Police Department to monitor the traffic at that location to determine whether an ordinance should be adopted by the Council to establish a 20 mph zone to cover the various intersections around the South Elementary School where the students are walking. The ordinance could be written to cover the hours between 8 am and 5 pm. The City Council agreed with Attorney Peterson and instructed City Manager Jim Allan to request that the Police Department monitor the traffic at the South Elementary School and report back to the Council on their findings.

ATTORNEY WARREN PETERSON: RESOLUTION ACCEPTING DEDICATION OF WHITE SAGE RETENTION BASIN

City Attorney Warren Peterson requested this item be postponed until the next regular City Council meeting.

CITY MANAGER JIM ALLAN: PARKS AND RECREATION POSITION EVALUATION

City Manager Jim Allan informed the Council that Laura Burnham, the parks and recreation director, had submitted her letter of resignation, effective February 20. He then asked Ms. Burnham to address the Council regarding her resignation.

Ms. Burnham told the Council she had been offered a position that she felt would afford her the opportunity to further her education, and to become familiar with recreational rehabilitation. This position was offered last Tuesday and Ms. Burnham only had until Wednesday to accept the position, which she did. Ms. Burnham thanked the Council for all their help in the past 14 months and stated she had enjoyed her employment with Delta City and working with the entire staff.

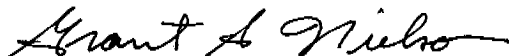
Mayor Nielson and the Council then thanked Ms. Burnham for all she had done for the City and expressed their wishes for her continued success in her field of parks and recreation management.

The Council then discussed the replacement for a parks and recreation director. Council Member Don Dafoe recommended the advertisement be placed in the Salt Lake Tribune, the Millard County Chronicle Progress and the Provo Daily Herald regarding the parks and recreation director position. He further suggested that Ms. Lily Dawson be asked to work full time for the period between the last day of Ms. Burnham's term and the first day of employment for the parks and recreation intern, which will be March 4. The Council members agreed. The Council concurred that the advertisement for the parks and recreation director should have a closing date of February 28, with a review of the applicants to be prepared for discussion at the March 4 regular City Council meeting.

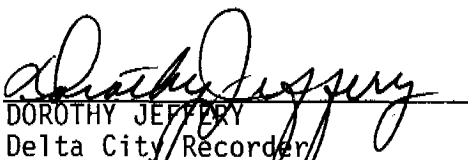
OTHER BUSINESS

Council Member Don Dafoe asked that a review of the purchasing policy be placed on the next regular City Council meeting agenda.

Mayor Nielson then asked if there were any further comments or questions to be discussed. There being none, he called for a motion to adjourn the meeting. Council Member Neil Dutson MOVED the Council meeting be adjourned. The motion was SECONDED by Council Member Craig Greathouse. The motion passed and the meeting adjourned at 10:15 p.m.


GRANT S. NIELSON, Mayor

Attest:


DOROTHY JEFFERY
Delta City Recorder

MINUTES APPROVED: April 15, 1985